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# Featherstone High School

Headteacher: Mr N. Walters

Founding Member of the Grand Union MAT



28<sup>th</sup> February 2023

Dear Parents and Carers,

## Re: Parent Governor Vacancy

A vacancy has arisen for the role of a parent governor on our governing board. The governing board is asking you to **either** nominate someone with parental responsibility for a child at the school **or**, to nominate yourself. If the school receives more than one nomination, then a ballot will be held.

Before you decide to nominate someone, or indeed stand yourself, you may want to know a bit more about what is involved. Governors do not need to be experts in the field of education. What they do need is an interest in the school and in the welfare of our children and they need to be able to commit the time and willingness to get involved. The skills you have can be very useful to the governing body. Governors also need what are known as 'soft skills' – the ability to be able to build relationships with a range of people, to be able to work as part of a team, to be able to question, and to make connections between different types of information. All governors are expected to be able to read straightforward budget reports and data on school standards. Assistance and training will be provided, as necessary.

Our school is part of a small Trust, the Grand Union Multi Academy Trust, which is governed by a Board of Directors known as Trustees. The Featherstone High School governing body is known as a Local Governing Body or LGB. Our vacancy is **just for the Featherstone LGB**. The Featherstone LGB is responsible to the Board for helping set the vision for the school and for promoting high standards. We aim to ensure that our school works efficiently and effectively towards achieving its vision. We do this by building a thorough knowledge of our school and its community and by both supporting and constructively challenging the school. The governing body of our school is made up of parent governors, co-opted governors, support staff governors and teacher governors.

Our governing body expects governors to:

- attend **3** termly meetings a year of the full governing body
- sit on **a** sub-committee and attend those meetings which are usually **1** a term
- visit the school formally for monitoring purposes as and when required
- participate in online training via the National Governance Association website.

If you would like to find out more about how you can contribute to governance at our school, please email my PA, Mrs Walker, on [info@featherstonehigh.ealing.sch.uk](mailto:info@featherstonehigh.ealing.sch.uk) with your contact details. This will then lead to a conversation with the Headteacher.

## WHO MAY BE A PARENT GOVERNOR?

- Anyone who is a parent or carer of a pupil registered at the school.

## WHO DECIDES IF A PERSON IS A PARENT FOR THE PURPOSES OF THE ELECTION OF PARENT GOVERNORS?

- Any queries in this area should be addressed to the Governors' Information Section of the Education Department.

### MAY I NOMINATE MYSELF?

- Yes, however, if a parent/carer is nominated by another parent/carer, the nominee must sign to indicate acceptance of the nomination. Both parents must sign to confirm they are parents of a registered pupil at the school. There is no longer a requirement for the nomination to be seconded.

### WHO MAY NOMINATE A PARENT OR SECOND A PARENT FOR ELECTION?

- Again, anyone who is a parent/carer of a registered pupil at the school.

### HOW MANY VOTES DOES A PARENT HAVE?

- Each parent/carer shall have **ONE** vote **PER VACANCY**.

### IF I HAVE MORE THAN ONE CHILD AT THE SCHOOL MAY I VOTE MORE THAN ONCE?

- No, you may vote only once for each vacancy.

### WHERE CAN I GET MORE NOMINATION FORMS?

- Please email [info@featherstonehigh.ealing.sch.uk](mailto:info@featherstonehigh.ealing.sch.uk) to request a nomination form.

TIMETABLE FOR ELECTIONS	
Return of Nomination Forms	By 12.00pm on Tuesday 14 <sup>th</sup> March 2023
Proxy Ballot will go out on	Thursday 16 <sup>th</sup> March 2023
Closing Date for Parent Governor Elections	<b>Two weeks</b> from when the Ballot Papers are sent out – <b>Thursday 30<sup>th</sup> March 2023 (12.00pm)</b>

**PLEASE NOTE THAT THE PERSON NOMINATED MUST SIGN THE NOMINATION FORM BEFORE IT IS SENT BACK TO THE SCHOOL.**

**Those parents wishing to stand for election will be required to write a brief statement about themselves (no more than 250 words). This might include information such as the number and age of children at the school, your occupation, your particular interests etc.**

DISQUALIFICATION CRITERIA WHICH PREVAIL IN RESPECT OF HOLDING OFFICE AS A GOVERNOR OF THE SCHOOL.

I should like to advise you that School Government Regulations state that in certain circumstances a person may not hold office as a governor of a school. These disqualifications relate principally to:

- Bankruptcy or arrangements with creditors in lieu
- Criminal conviction(s) resulting in a sentence of three months' imprisonment or more in the past five years; criminal convictions(s) resulting in a sentence of more than two and a half years' imprisonment in the past twenty years; or a sentence of imprisonment of more than five years at any time
- If s/he would, at the date the appointment or election takes effect, be a member of the Governing Bodies of more than two schools.

Any successful candidate will be required to complete a DBS (Enhanced Disclosure and Barring Service) check.

Thank you, in advance, for giving this position your consideration.

Yours faithfully,



Mr N Walters  
Headteacher